

**Whispering Pines Fire District
Minutes of the Regular Board Meeting held August 17th, 2011**

A public meeting of the Whispering Pines Fire District was convened on August 17th, 2011 at the Whispering Pines Fire Station 71, 10603 Houston Mesa Road, Whispering Pines.

- I. Call to Order: Harry Jones called the meeting to order
- II. Pledge of Allegiance: - Al Kendall led the Pledge of Allegiance
- III. Roll Call/Declare a Quorum: present were – Harry Jones, Joseph Brown, Bob Hull, and Al Kendall. Absent: Fred Washburn. A quorum was declared.
- IV. VOTE TO GO INTO EXECUTIVE SESSION PURSUANT TO A.R.S § 38-431.03(A)(1) FOR PERSONNEL MATTERS

A. Discuss the necessity for disciplining or seeking the resignation of a Member of the Board of Directors if there has been a possible violation Of Open Meeting Laws, or Conflict of Interest statutes by any Board Member, pursuant to A.R.S. § 38-431.03(A)(1).

Harry requested the Board not vote to go to executive session, and explained he would cover the issue in item XI, Call to the Public for Non-agenda Items. No action taken on item IV. Al made a motion to adjourn until 6:00 PM since there will be no executive session. Bob seconded. Meeting adjourned until 6:00 PM. At 6:00 PM Harry called the Regular session to order.

- V. Motion to approve the minutes of the July 20, 2011 regular business meeting – Joseph moved to approve the minutes of the July 20th, 2011 meeting. Al seconded. Motion carried unanimously.
- VI. Motion to approve the minutes of the executive session held during the regular business Meeting held July 20, 2011 – Bob moved to approve the minutes of the executive session of 20 July, 2011. Joseph seconded. Motion carried unanimously.

VII. Reports and Correspondence

A. Treasurer’s Report – Harry presented a summary of our cash position, in Fred’s absence:

Balance sheet as of July 31, 2011 –

Chase Bank Account for Payroll Taxes..\$	5,085.21
Operating Account.....	21,557.05
Bonita Creek Building Fund.....	3,589.68
Geronimo Building Fund.....	1,856.71
Rim Trail Building Fund.....	33,814.57
Capital Funds-Unspec. Reserves.....	35,462.56
Petty Cash.....	100.00
Total Checking/Saving \$	101,465.78

Harry pointed out that the amount of \$2000.00 for accounts receivables was incorrect, and the correct figure was not yet known, but should be somewhere around \$39,000 – 40,000.

Bob made a motion to approve the Treasurer's report as corrected. Al seconded. Motion carried unanimously.

B. Chairman's Report – None

B. Chief's Report – **SEE ATTACHMENT A.**

Note: Fred Washburn joined the meeting during the Chief's report.

VIII. Call to the Public for comment on items in the Agenda – There was none.

IX. Items for Discussion and Possible Action:

A. **The necessity for disciplining or seeking the resignation of a member of the Board of Directors if there has been a possible violation of Open Meeting laws, or Conflict of Interest statutes by any Board member, pursuant to A.R.S. § 38-431.03(A)(1)** – No action.

B. **Status of Rim Trail and Bonita Creek land acquisition and the Rural Development Grant/Loan, and other sources of funds for land and building projects** – No action.

C. **Emergency responses to “out-of-district areas” such as Verde Glen and Cold Springs** – Chief Sattelmaier and Paramedic Sue Sattelmaier requested the Board review its policy on not responding to fire/EMS situations which occur outside of the District tax base. Chief Sattelmaier reviewed certain options that homeowners could avail themselves of, such as property owners whose land is contiguous with in-District property owners, and assistance available from District funds to aid in the petition process. Harry requested that the Chief look into the statutes involving these two options to insure we have all the information we need to assist homeowners.

D. **Review the Bonita Creek Land and Homeowners Association election information to determine how to cast the District's ballot in the upcoming election, and issuance of a check for annual membership in the Bonita Creek Land and Homeowners Association** – After hearing recommendations from the board members, Bob made a motion to authorize Chief Sattelmaier to cast a ballot on behalf of the District, voting on the following ballot items as follows:

Item 1. Matching funds in one installment to the Whispering Pines Fire District.

Item 2. Option A – revised Bylaws drafted by committee.

Candidates for President, Vice-president, and Director-at-Large – as specified by the Board (actual candidate names voted for available on request made to the Board Clerk). Fred seconded. Motion carried unanimously.

X. Call to Public for Non-agenda Items – There was none.

- XI. Call to the Staff and Board for Non-agenda Items and Future Agenda Items – Harry resigned from the Board of Directors effective 9:00 PM August 17, 2011, and submitted a letter of resignation, and a letter withdrawing the property at Lot 83, 153 Belluzzi as a point of discussion for possible sale to the Whispering Pines Fire Department, and voiding any documents related to a possible transaction for use of that property, effective 9:00 PM, August 17, 2011. Bob requested that item IX. B be carried to the next regular business agenda. Chief Sattelmaier requested item IX. C be continued.

- XII. Call for Adjournment – Fred moved to adjourn. Joseph seconded. Meeting adjourned.

Dated this _____ day of _____, 20____.

Whispering Pines Fire District
By _____

